

COBEC ADMINISTRATORS AND FACULTY EXPERIENCE (CAFÉ) REPORT
February 2, 2017

Members of CAFÉ

Dr. Sharmayne Saunders – Co-Chair
Dr. Susan Syverud – Co-Chair
Dr. John Kemppainen
Dr. Ivan Nikolov
Dr. Nimisha Patel
Dr. Suzanne Franco
Deborah Davis
Dr. Geoffrey Bradshaw
Fermin Magana
Lusiola Castillo

This year, COBEC Café featured three workshop seminars:

Title: Faculty Role in Quality Assurance

Time: 8:30 am – 12:30 pm

Number of participants: 35

This session will focus on an overview of the process of Quality Assurance in Higher Education and the faculty member's role in that process.

Facilitator: Carly Womack-Wynne

Title: Tertiary Education and the Law

Time: 1:00 pm – 4:00pm

Number of participants: 15

Comprehensive Overview of Education Act and in depth discussion of Rules and rights of educator and institution.

Facilitator: Magistrate Sharon Fraser

Title: Creating a Culture of Continuous Improvement

Time: 8:30 – 4:00 pm with lunch break

Number: 80 participants

In this workshop, participants will learn about strategies for mentoring developing professionals. Topics discussed in this workshop include formative and summative assessments, levels of orientation, data collection tools, effective communication, and evaluation. The DEPTH process will be shared. The information in this session will be useful for deans, chairs, and faculty as they strive to create a culture of continuous improvement within their institutions.

Facilitator: Dr. Susan Syverud

Additionally, during 2016 the following CAFÉ workshops were conducted for the various groups:

Librarians - **Archives: Advance Preservation**

Facilitators: Josh Kitchens and Kim Norton

Title: Library Literacy and Learning Program

Time: December 12-13, 2016 Ignacia Cacho Library, Dangriga
December 15 -16, 2017 Leo Bradley Library, Belize City

**Number of participants: 15 at Ignacia Cacho Library, Dangriga
35 at Leo Bradley Library, Belize City**

Two levels of a three level professional development workshop facilitated by the Watson College of Education. Each level provides 6 hours of professional development in Language Development focusing on children, families, and teacher collaboration.

It provided library personnel with information:

- To help children who are learning to read, write, engage in research, and study
- To collaborate with classroom teachers to bring library resources into the classroom and establish connections between the local library and school classrooms

Training topics include using technology, selecting appropriate materials, developing programs, and assessing for planned outcomes. Level three will be conducted in 2017.

Reading Workshop conducted in Belize City and Dangriga

Facilitators: Dr. Susan Catapano and Brian Wrinkling

Economic Entrepreneurship and Innovation for Stann Creek Ecumenical Junior College Staff

Facilitator: Dr. Katarina Monds

Training for University of Belize – Faculty of Management and Social Science

Facilitator: Dr. John Kemppainen

Date: February 1, 2017

Title: Andragogy and Adult Learning

COBEC Grants - A proposal was put forward and accepted for the way forward in COBEC Grants applications. The proposal is for COBEC Grants to be combined with COBEC member in kind support as part of the grant proposal. It was agreed that this would strengthen the application both for the applicant and the corresponding institution. Further, this would demonstrate that there is a cost sharing mechanism in place with participating institutions.

Dr. Ivan would draft a letter of Grant Award which will be used going forward.

COBEC Summer 2016 - Pre-Conference Workshop for Belize Administrators

Training: Online Learning and Course Development

Facilitator: Ms. Amy Thornton, Director CSU Center for Online Learning

Training: We Solve It: Discover, Design, and Deliver

Facilitator: Dr. Mariko Izumi, Director, CSU Quality Enhancement Program